

Maine Township Board Meeting September 25, 2018

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

http://mainetown.com/wp-content/uploads/2018/09/agenda_18-09-25.pdf

Board Members Present: Supervisor Morask, Assessor Moylan Krey, Highway Commissioner Kazmierczak, Trustees Jones, Carrabotta, McKenzie and Sweeney

Other in attendance: Keri-Lyn Krafthefer, Dayna Berman, Doriene Prorak, Denise Jajko, Michael Samaan, Marie Dachniwsky, Ryan McKenzie, Carl Carrabotta, Melis Bircan, Sam Zampano, Zaia Giliana, Mat Smarjesse, Audrey Nankervis, Jayne Reardon, Kelly Schaefer, Jean Dietsch, Jo Ane Scarpel, Diane Carrabotta, Mary Jo Marchetta, Alexander Barton, Jim Radermacher, Rudolph Smolica, Hardik Prajapati, Ken Rapace, Dagmar Rutzen, Kristina Keller, Amanda McCarthy, Eric Carrabotta, Mary Upson Ferraras, L. Jones, Annette Carrabotta, John McNabola, Linka Jones and Wiesia Tytko.

Supervisor Morask called the meeting to order at 7:32 p.m., led the Pledge of Allegiance and Chief Deputy Clerk Tytko called the roll.

Agenda Item: Approval of Minutes of August 16, 2018 Special Board Meeting

Trustee Sweeney Motion to waive the reading and approve the minutes of the August 16, 2018 Special Board Meeting.

Trustee McKenzie Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of August 28, 2018 Bill Pay Review

Trustee Jones Motion to waive the reading and approve the minutes of the August 28, 2018 Bill Pay Review.

Trustee Sweeney Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of August 28, 2018 Town Fund Budget Hearing

Trustee Jones Motion to waive the reading and approve the minutes of the August 28, 2018 Town Fund Budget Hearing.

Trustee McKenzie Second.

Trustee Sweeney Motion to amend the previous motion to approve the minutes of the August 28, 2018 Town Fund Budget Hearing with the corrections presented by Trustee Sweeney.
Trustee Carrabotta Second.

See video at 3:20.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Minutes of August 28, 2018 Road District Budget Hearing

Trustee Sweeney Motion to waive the reading and approve the minutes of the August 28, 2018 Road District Budget Hearing.
Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Minutes of August 28, 2018 Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the August 28, 2018 Board Meeting.
Trustee Jones Second.

There was some discussion regarding the proposed corrections and comments by Trustees Carrabotta and Sweeney.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes – approved with the amendments
Trustee Sweeney	Yes – approved with the amendments

Motion carried.

Agenda Item: Public Participation

Mr. Zaia Giliana, resident at 8829 Robin Drive in unincorporated Maine Township presented the Board with 18 signatures petitions, pictures and explanations regarding problems on the streets in his area. He complained about potholes, clogged sewers and lighting by his residency and asked for help in this matter.

Highway Commissioner Kazmierczak and Supervisor Morask responded that the areas Mr. Giliana is referring to, might be private properties where Maine Township doesn't have authority.

Supervisor Morask promised Mr. Giliana to look into these residents' problems and get them the necessary help.

See video at 15:48.

There were three participants, Annette Carrabotta, Jean Dietsch and Sandra Czyznikiewicz expressing their point of view regarding recent issues the Maine Township Board has been involved in. See video at 26:21.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated September 7, 2018 and September 21, 2018 and General Assistance checks #51505 through check #51561 in the amount of \$59,922.42.

Trustee Jones	Motion to approve.
Trustee McKenzie	Second

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated September 7, 2018 and September 21, 2018 and Road District checks #20550 through check #20593 in the amount of \$365,979.79.

Trustee Carrabotta	Motion to approve.
Trustee McKenzie	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated September 7, 2018 and September 21, 2018 and General Town Fund checks #56214 through check #56281 in the amount of \$338,425.86.

Supervisor Morask	Motion to approve General Town Fund Expenditures.
Trustee Sweeney	Second.

Trustee Sweeney stated that in the General Town Fund Ancel Glink had an overage on (determined by Supervisor Morask) on check #56228 and \$400 credit will be applied on the next statement.

Supervisor Morask repeated and specified her motion to approve payrolls dated September 7, 2018 and September 21, 2018 and General Town Fund checks #56214 through check #56281 in the amount of \$338,425.86 she also added that this motion was already seconded.

Supervisor Morask added that at this point the check #56228 in the total amount of \$16,182.68 won't change and it will be paid to Ancel Glink and the total amount of \$338,425.86 for General Town Fund will stay the same.

Trustee Carrabotta pointed out that there should be understanding that the motion included the amendments to the amount for carryover credit to the General Town Fund.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Resolution Honoring 40th Anniversary Center of Concern

Supervisor Morask stated that Maine Township would like to honor Center of Concern for its significant history and ongoing work in providing affordable housing, senior services and counseling for seniors, the disabled and others in need for 40 years.

Supervisor Morask presented a Proclamation Commemorating the 40th Anniversary of the Center of Concern.

Mr. John McNabola accepted the proclamation on behalf of Center of Concern and thanked Maine Township for honoring them and added that it is a well-deserved recognition for the Center of Concern.

Agenda Item: Old Business, Discussion/Updates on Status of Attorneys Harassment Report

- Transcripts/FOIAs Requests, Requested corrections/redactions

See video at 47:52.

Supervisor Morask stated that she received the copies of transcripts from the Maine Township depositions related to the harassment investigation. She added that the FOIAs regarding this matter were produced and answered and the depositions will be posted on our website.

Supervisor Morask commented that in the interest of transparency we are still waiting for more responsive documents.

There was a discussion between Trustee Jones and Trustee Sweeney as follows:

Trustee Jones: I do have a question for Trustee Sweeney. Why is it that you had refuse a deposition in front of a court reporter? I mean 14 people were deposed and you were the only one and I'm just curious as to what your objection was to testify in front of a court reporter?

Trustee Sweeney: I did have an interview. I just didn't have a court reporter.

Trustee Jones: But you were the only one who weren't deposed with a court reporter.

Trustee Sweeney: At the time I didn't know was

Trustee Jones: I'm just wondering what was your objection to testifying in front of a court reporter when everybody else wasn't afforded that privilege or right so why

Trustee Sweeney: I didn't view it as a privilege or a right. Anybody could have made their own choice. I didn't know what everybody was doing so ... I just had an individual interview with them and chose to give them the information.

Trustee Jones: Actually, one of the employees asked to remain anonymous and they weren't given that right so what your saying it is not accurate for the record it's not accurate.

Trustee Sweeney: I cannot comment on the legal opinion given to somebody else, Trustee Jones. I can only comment on what I did. Thank you.

Trustee Jones: But you still did not answer the question. What was your objection to testifying in front of a court reporter?

Trustee Sweeney: I just chose to interview without that.

Trustee Jones: Why? That's the question.

Trustee Sweeney: That was my choice.

See video at 51:47.

Agenda Item: Old Business, Closed Session, (Previously Tabled) Review of 2/12/18, 5/22/18 Closed Session minutes

Supervisor Morask Motion to go to the Closed Session pursuant to 2c21, for previously tabled Review of February 12, 2018 and May 22, 2018 Closed Session Minutes.

Trustee Jones Second.

Trustee Sweeney Motion to amend the motion to release audiotapes and post them on our website for both Closed Session meetings.

Trustee Sweeney stated that she listened to the meetings and she thinks that the transcript that she reviewed from May 22, 2018 Closed Session meeting was not accurate.

Trustee McKenzie Second.

Attorney Krafthefer explained that it is ok to amend the motion but the written minutes from any closed session should be reviewed in the Closed Session and adopted in the regular Board meeting.

Trustee Sweeney and Trustee Carrabotta questioned if the audiotape can be substitute for the written transcript.

Attorney Krafthefer stated that in addition of posting audiotape the written minutes need to be done and released.

Supervisor Morask stated that she is not a court reporter, she transcribed the audiotape from the Closed Session of May 22, 2018 in her best ability and she spent hours doing it.

Trustee Sweeney noted that the start time of the actual closed session minutes of May 22, 2018 is not on a tape.

Supervisor Morask asked for a vote to the previous motion to go in to the Closed Session.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	No
Trustee Sweeney	No

Motion carried.

Agenda Item: Old Business, Discussion/Approval/Release of Closed Session Minutes of 2/12/18 and 5/22/18

The Board re-convened in Open Session at 9:43 p.m.

Supervisor Morask Motion to re-convene in Open Session.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

After Closed Session the action taken as follows:

February 12, 2018 Closed Session minutes.

Supervisor Morask Motion to approve the minutes of February 12, 2018 Closed Session meeting.
Trustee Jones Second.

Trustee Sweeney noted that there is no end of the tape on February 12, 2018, there is 47.4 min on side 1 and 44.50 min on side 2.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Supervisor Morask Motion to release the Minutes of February 12, 2018 Closed Session meeting to the public.
Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

May 22, 2018 Closed Session minutes.

Supervisor Morask Motion to approve the minutes of May 22, 2018 Closed Session meeting as amended by removing the time of 7:08.
Trustee Jones Second.

Trustee Carrabotta Motion to amend the previous motion to also include amendment to: on bottom of page 3, beginning with the parenthesis and the word "in background" to the top of page 4 ending with parenthesis, the language be stricken and substitute for "difficulty to hear – see tape".

Trustee Sweeney Second.

Motion carried on a roll call vote as follows:

Supervisor Morask No
Trustee Jones No
Trustee McKenzie No
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion failed.

Supervisor Morask Motion to approve the minutes of May 22, 2018 Closed Session meeting as amended by removing the time of 7:08.
Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones	Yes	
Trustee McKenzie	Yes	
Trustee Carrabotta	No	
Trustee Sweeney	Yes	Trustee Sweeney requested to be noted that she couldn't hear that one section.

Motion carried.

Agenda Item: Old Business, Procedures and Policies as previously submitted and tabled: Proposed Policy/Procedure for Board & Staff requests of Attorney legal time, Proposed Policy/Procedure for Directing Staff to Call a Special Board Meeting, Review minor changes to Board approved policies/procedures, Record Retention, Posting Financial and Other Records on our Website

Supervisor Morask explained that due to not being able to review all different drafts and corrections of some of the policies and procedures she suggested to table said issue.

Supervisor Morask	Motion to table the Old Business agenda item: Procedures and Policies to the next Board meeting.
Trustee Jones	Second.

Trustee Sweeney commented that the board policies discussed back from January and February should be priority for approval.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Personnel, Open Maintenance Position Update/Department Director Report; Mike Samaan
Michael Samaan, Maintenance Director reported that the mold removal and the water proofing project are complete.

Mr. Samaan stated that the Township passed the backflow prevention test, fire detectors and he is working on the elevator to be passed. He is also working on replacing batteries and light bulbs for township's exits signs and emergency lights. The garage sale on Saturday, September 29th and the busy season with food pickups for food pantry are coming up soon. He added that he is looking for hiring a painting company to paint the Town Hall and the money will be used from the Capital Fund.

Mr. Samaan presented a resume of Steven Basista, who he recommended for the open part-time maintenance position. He added that Supervisor Morask, Administrator Berman and he interviewed a total of three people and felt Mr. Basista is the best candidate to his team. Mr. Basista lives in the unincorporated area of the township and has a background in maintenance and repair.

Supervisor Morask	Motion to hire Steven Basista for maintenance position for 16 hours per week, at \$12.50 per hour with no benefits, starting day October 9, 2018.
Trustee Carrabotta	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Trustee Sweeney stated that she would like to make a motion to release audiotape from May 22, 2018.

Trustee Sweeney	Motion to release the audiotape of May 22, 2018 Closed Session meeting and post it on our website.
Trustee McKenzie	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Officials' Reports

Assessor Moylan Krey stated that the "Property after Death" seminar on September 13th was a huge success and well received. Last week her office assisted residents finding the legal owners of the people at the Landings after a devastating fire. The owners were found in the Cook County Recorder of Deeds and the list of these residents were given to our General Assistance office and Food Pantry.

Assessor Moylan Krey reported that her office helped residents to obtain from doing certificate of errors for \$516,952.70. These residents will be receiving a check from Cook County Assessor in about 3-6 months.

Highway Commissioner Kazmierczak stated that auction company is coming up to the Highway Department to take pictures of equipment that will be put up for an auction. He reported that the curb and sidewalks project is finished on Dee Road, Stacy, Julie and Pauline. He added that Stacy, Julie and Pauline Streets will be resurfaced with the budgeted funds and Dee Road and Kathy Lane will be postponed to the next year.

Highway Commissioner Kazmierczak stated that his department provided barricades for the police during the tragic fire at the Landings.

Supervisor Morask thanked Mike Samaan and Nader Ghazaleh for saving the Township thousands of dollars on a concrete contract. She also thanked Mr. Ghazaleh for catching the driver at 6:30 a.m. and for issuing a citation for parking a commercial vehicle and spewing garbage on Dee Road at night. She added that Sharon McLaughlin sent us pictures from different areas on Sumac and Robin and Mr. Samaan and Mr. Ghazaleh went there immediately and cleaned up the area. Supervisor Morask noted that Republic Services agreed to change their routes for better assistance.

Supervisor Morask thanked everyone in the Township who helped the victims of the Landings' fire. She started the communication with OEM, Highway Department, Maintenance, General Assistance office and Administrator Berman. Supervisor Morask stated that we were able to help many victims. The emergency boxes were made with food, toiletries, clothes and other needed items. General Assistance office helped these residents with those boxes and also with looking for housing or other assistance. She added that boxes for donations are displayed in the hallway.

Supervisor Morask noted that Center of Concern is having a dinner reception on October 12th and she will be accepting an award honoring Maine Township. She announced the upcoming TOI Conference and stated that TOI participants should contact Doriene Prorak .

Supervisor Morask noted that food supplies were delivered to our Food Pantry for the Landings' fire victims by the Mission Greenline, Inc. in Glenview.

Trustee Jones expressed her condolences to the family of the fire victim and to residents that were displaced from the fire. She thanked OEM and Dagmar Rutzen for helping at the Landings.

Trustee Jones stated that she attended the Open House at North Maine Fire Department along with Highway Commissioner Kazmierczak, OEM, Doriene Prorak, Mike Samaan, Dick Barton and Alex Barton. She also, attended the Cubs game with MaineStreamers, Highway Commissioner Kazmierczak and Assessor Moylan Krey. She was helping with the Food Pantry to help the fire victims and added that everybody was on their game with helping.

Trustee McKenzie extended her condolences and heartfelt thoughts for families from the Landings. She added that she is proud of the Township for providing quick and a necessary response which is a testament to the kind and quality services we provide.

Trustee Carrabotta stated that he was out of town but immediately was notified by the Township about the Landings fire. Great job as usual with the Township's staff. He asked for a prayer for that special woman who lost her life and for all the families suffering their losses.

Trustee Carrabotta talked about his experience of patriotism, exceptionalism and sacrifice for fellow men by wonderful Naval personnel who provided him with the tour of the Naval Base in Pensacola, Florida. He thanked his host for their hospitality.

Trustee Carrabotta stated that he attended 65th anniversary at Saint John Brebeuf parish at Niles and mentioned the Center of Concern dinner/gala will be also a wonderful event to attend.

He thanked the residents who came to the Board meeting which shows commitment to Maine Township and our community.

Trustee Sweeney also extended her condolences and prayers to the families from Landings' fire.

Trustee Sweeney stated that she was impressed by the work and quick response from the Township the day after the fire with the process to help these residents.

Trustee Sweeney stated that she is trying to familiarize herself with all the records kept in Maine Township.

Agenda Item: Administrator's Report
None.

Agenda Item: Closed Session, Review of 3/15/2018 and 3/27/2018 (2) Closed Session Minutes

Supervisor Morask Motion to table the Closed Session, Review of 3/15/2018 and 3/27/2018 (2) Closed Session Minutes to the next Board meeting.

Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Closed Session Minutes of 3/15/2018 and 3/27/2018 (2) Closed Session Minutes

None.

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.

Trustee Jones Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 10:25 p.m.

Maine Township Clerk